


**Action Taken Report:**

- ✓ Students Induction Programme was organized for the fresher in online mode from 04<sup>th</sup> to 09<sup>th</sup> October 2021. An entry level test was conducted at the end of Induction Programme to identify Advanced Learners and Slow Learners. Feedback on induction programme was taken from the students.
- ✓ An awareness Seminar on 'Parenting the Youth' was organized for the parents of students on October, 2021 in online mode.
- ✓ Green-Energy-Environment Audit was completed internally by SEC

**Minutes/Resolutions:**

- ✓ It was decided to collect the self-appraisal of faculty and submit it to the manager.
- ✓ It was decided to avail financial support to the faculty to participate in faculty development programmes.
- ✓ It was decided to conduct SWOC analysis in the college.
- ✓ It was noted that Personal Counselling could not be done to the students as in the previous years since students were not coming to the college due to pandemic. However, it was suggested to conduct it online as far as possible.



  
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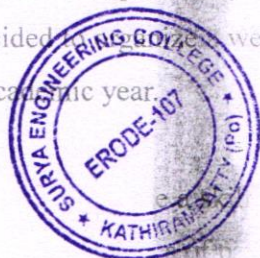


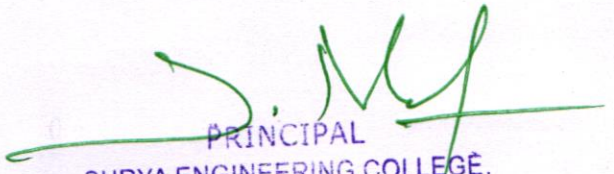
**Action Taken Report:**

- ✓ The college was granted financial support for training at undergraduate level
- ✓ A faculty development program on Outcome Based Education was organized online on 13<sup>th</sup> May 2020, in association with internal senior faculties.
- ✓ Online learning platform was subscribed in the college; students and faculty were given provision to enrol for the courses and obtain certificates.
- ✓ In preparation for the new academic year, Faculty Orientation programme cum workshop was organized online on 27<sup>th</sup> May 2020.
- ✓ An Online Zoom Training team was constituted. Training on online teaching tool Google Classroom and ZOOM was organized for the faculty on 5<sup>th</sup> to 8<sup>th</sup> June 2020. All teachers were given authentication credentials in ZOOM.
- ✓ Preparation of revised syllabus in line with the paradigm of Outcome Based Education was completed.
- ✓ As per the recommendations from IQAC, ICT facilities and infrastructure for online teaching were revamped by installing new computer configurations, ensuring 100 MBPS bandwidth internet lease line connection. Additionally, five interactive boards were procured and installed for online and interactive teaching.

**Resolutions:**

- ✓ It was decided organize a skill training program for the non-teaching staff of the college to combat the challenges of pandemic season.
- ✓ It was decided to conduct an Exit Survey from the outgoing students of the college as a quality measure.
- ✓ It was decided to organize a faculty development program and orientation to the faculty prior to the beginning of next academic year.
- ✓ It was decided to organize students' development/orientation programmes in the first week of June 2021, preferably in online mode if pandemic persists.
- ✓ It was decided to organize a weeklong Students Induction Programme for the fresher's in the new academic year.



  
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